

Great Aycliffe Town Council Medium Term Financial Plan					
Summary of Revenue and Capital Budgets for Years 2024/25 to 2028/29					
	Budget 2024/25	Estimate 2025/26	Estimate 2026/27	Estimate 2027/28	Estimate 2028/29
	£	£	£	£	£
Summary of Budgets by Committee					
Policy and Resources Revenue Budgets	893,450	895,850	941,350	985,600	1,019,000
Recreation Revenue Budgets	941,600	968,750	1,002,250	1,044,300	1,078,150
Environment Revenue Budgets	223,400	241,900	246,550	250,800	255,200
Contingency Budget	13,500	15,000	15,000	15,000	15,000
2025 Election	-	30,000	-	-	-
Less Council Tax Support Grant	(172,177)	(140,200)	(108,200)	(97,400)	(87,650)
Add Annual Contribution to Capital Reserves	75,000	75,000	75,000	75,000	75,000
Net Revenue Budget Requirement	1,974,773	2,086,300	2,171,950	2,273,300	2,354,700
Capital Programme Budgets	500,410	706,100	364,850	297,600	167,600
Total Revenue and Capital Budget	2,475,183	2,792,400	2,536,800	2,570,900	2,522,300
<u>Less Use of Earmarked Reserves:</u>					
Funding of 2025 Elections	-	(30,000)	-	-	-
Funding of Capital Budgets	(500,410)	(706,100)	(364,850)	(297,600)	(167,600)
Council Precept	1,974,773	2,056,300	2,171,950	2,273,300	2,354,700
Council Tax Base	6,900	6,925	6,950	6,975	7,000
Band D Council Tax	£286.21	£296.94	£312.51	£325.92	£336.39
Band A Council Tax	£190.80	£197.96	£208.34	£217.28	£224.26
% Increase in Council Tax	4.38%	3.75%	5.24%	4.29%	3.21%
Savings If Required to Limit Increase to 2%	£0	£34,656	£66,952	£49,942	£27,623
Savings If Required to Limit Increase to 3%	£0	£14,836	£46,315	£28,144	£4,809
Savings Required if Council Tax Frozen	£0	£74,296	£108,227	£93,537	£73,252
<u>Calculation of Council Tax excluding LCTRS proposed reduction</u>					
	2024/25	2025/26	2026/27	2027/28	2028/29
Precept	1,974,773	2,024,323	2,139,950	2,262,500	2,344,950
Divided by Great Aycliffe Council Tax Base	6,899.8	6,925	6,950	6,975	7,000
Equals Band D Council Tax	286.21	292.32	307.91	324.37	334.99
Band A Council Tax (6/9ths of Band D)	190.80	194.88	205.27	216.25	223.33
% Increase / (Decrease) in Council Tax	2.65%	2.14%	3.69%	3.80%	2.78%

Medium Term Financial Plan							Appendix B
Capital Programme Budgets 2024/25 to 2028/29							
Committee / Capital Project	2023/24 C/F £	Budget 2024/25	Estimate 2025/26	Estimate 2026/27	Estimate 2027/28	Estimate 2028/29	2025/26 to 2028/28 Budget Comments
Policy & Resources							
Office Buildings							
Council Offices	2,500	17,000	25,000	2,500	-	-	Flooring, blinds, windows, redecoration and toilet refurbishment 2025, Main entrance automatic door 2026
Horticulture and Vehicle Depots	1,500	1,250	12,000	3,750		1,250	Windows, doors and boiler 2025, alarm & separation tank cleaning
St Oswald's Pre School and Office	31,950	17,150	5,000	13,000	5,000	23,000	Roof, Shutters, CCTV, Windows, doors, Redecoration, Toilets, Heating, kitchen refurbishment
Roofing Surveys	-	-	10,000	-	-	-	Roofing Surveys to be undertaken
Felt Roof Inspections	-	1,000	1,000	1,000	1,000	1,000	Felt Roof Inspections to be undertaken annually
Electrical Testing and Works	-	10,000	-	-	-	-	Electrical testing due again in 2024/25.
Rapid Deployment CCTV Cameras	-	1,100	1,100	1,100	1,100	1,100	Provision to move rapid deployment CCTV Cameras
Vehicles and Machinery							
Golf Course Utility Vehicle	-	-	20,000	-	-	-	Due for replacement in 2025/26.
Top Dresser	-	-	-	10,000	-	-	Due for replacement in 2026/27
Fairway Mower Cylinders	-	-	-	-	2,500	-	Replacement mower cylinders due 2023/24
Works Vehicle (Citroen Berlingo)	-	-	18,000	-	-	-	Vehicle due for replacement in 2025/26.
Works Vehicle (Mitsubishi L200)	-	-	-	-	23,000	-	Vehicle due for replacement in 2027/28.
Works Vehicle (Cirroen Dispatch)	-	-	-	-	23,000	-	Vehicle due for replacement in 2027/28.
Works Vehicle (Relay Tipper)	-	-	-	-	30,000	-	Vehicle due for replacement in 2027/28.
Ride on Mower	-	-	45,000	-	-	-	Mower due for replacement in 2024/25 deferred
John Deere Tractor	-	-	-	65,000	-	-	Tractor due for replacement in 2023/24 deferred
Vertidrainer	-	-	-	35,000	-	-	Due for replacement in 2024/25, delayed to 26/27
Water Bowser	-	-	-	5,000	-	-	Due for replacement in 2026/27.
Storage Containers	-	-	-	-	-	10,000	Due for replacement 2028/29
Grave Shoring Boards	-	-	-	-	2,500	-	Half the boards replaced in 2022, other half due 2027
Leaf Vacuums	-	-	-	-	-	5,000	Due for replacemnt in 2028/29
Stump Grinder	-	-	-	-	35,000	-	Due for replacement in 2027/28
Electric Machinery	-	5,000	5,000	5,000	5,000	5,000	Ongoing programme of replacements.
Trailers	-	-	-	-	-	13,000	Trailers due for replacement in 2028/29
Depot External CCTV	-	-	-	-	-	8,000	Camera Heads replaced 2013 due 2028
Office Equipment							
Computer Hardware Upgrades	3,950	5,500	5,500	5,500	5,500	5,500	Ongoing programme of replacements.
Information Technology Infrastructure	15,700	-	-	-	-	-	
Website Development	-	2,500	2,500	2,500	2,500	2,500	Annual provision for development.
Photocopier Replacement	5,000	5,500	-	-	-	-	One replacement overdue other due 2024/25.
Torex System	15,000	-	-	-	-	-	Current system can no longer be upgraded
PA System for Council Chamber	-	-	-	20,000	-	-	Due for replacement in 2026/27.
Shredder	-	-	-	-	-	3,000	Due for replacement in 2028
Recreation							

Committee / Capital Project	2023/24 C/F £	Budget 2024/25	Estimate 2025/26	Estimate 2026/27	Estimate 2027/28	Estimate 2028/29	2025/26 to 2028/28 Budget Comments
Special Events							
Christmas Lights	-	2,500	2,500	2,500	2,500	2,500	Rolling programme of replacements.
Marquee	-	-	-	3,000	-	-	Replacement Marquee due 2026/27
Sports Complex							
Roofing Replacement	60,000	-	-	-	-	-	Main flat roof and Table tennis area roof provision
Window Replacement	-	-	20,000	-	-	-	Windows due to be replaced in 2025.
Shutters for External Doors	4,000	-	-	-	-	-	Main shutters were due to be replaced in 2022.
Drainage Works	-	5,500	5,500	5,500	5,500	5,500	Ongoing provision for drainage repairs.
Toilet Refurbishment	-	-	-	6,000	-	-	Toilet Reurbishment due 2026/27
Internal and External Redecoration	5,000	-	-	-	-	-	Internal redecoration
Disabled Access and Catering Lifts	-	-	3,000	-	-	-	Provisional sum for breakdowns
Changing Room Refurbishment	-	-	-	12,000	-	-	Male and Female Changing Room Refurbishment due 2026
Flooring and Carpet Replacement	-	-	7,000	-	-	-	Main flooring and carpets due in 2025/26.
Kitchen Oven	2,500	-	-	-	-	-	Will be replaced as and when it breaks down.
Cellar Cooler	2,500	-	-	-	-	-	Will be replaced as and when it breaks down.
Fridge and Freezer Replacement	1,700	-	-	-	-	-	Will be replaced as and when they break down.
Kitchen Air Conditioning	2,500	-	-	-	-	-	Will be replaced as and when they break down.
Bar and Function Room Carpet	1,450	-	-	1,500	-	1,500	Deep cleaning was due in 2022 then in 2025/26 and 2027/28.
Sports Hall Floor Sand and Reseal	12,500	-	-	-	-	-	Project was to be undertaken in 2022/23 regular review
Squash Courts Flooring	12,500	-	-	-	-	-	Project was to be undertaken in 2022/23 regular review
PA System	6,000	-	-	-	-	-	Was due to be replaced in 2023/24.
Automatic Entrance Doors	-	-	12,000	-	-	-	Due to be replaced in 2025/26.
Bar Service Lift	750	1,500	-	-	-	-	Works were scheduled to be undertaken
Alarm and Emergency Lights System	-	-	10,500	-	-	-	Due to be replaced in 2025/26.
CCTV System Internal	5,500	8,350	-	-	-	-	Report being prepared for Policy and Resources
Rotowash Floor Cleaner	-	-	3,000	-	-	-	Due to be replaced in 2025/26
Sports Hall Scrubbing Machine	-	-	-	-	-	2,750	Purchased June 2023 due for replacement 2028
Solar Panels	-	-	120,000	-	-	-	Options for solar panels being investigated
CCTV External	-	-	-	-	-	8,000	Camera heads replaced 2013 due 2028
Parks and Parks Buildings							
Moore Lane Park Pavilion	20,000	-	-	2,500	7,500	-	Windows and doors 2026/27. Changing rooms 2027/28
Simpasture Park Pavilion	12,500	-	10,000	-	-	-	Changing rooms, doors & windows 2025/26.
Town Park Building	-	-	10,000	-	-	-	Public toilet refurbishment and windows and doors due in 2025/26.
West Park Lakes	-	-	-	-	75,000	-	Provision to drain and repair lakes.
Football Changing Rooms							
Simpasture Football Pitches	-	-	20,000	-	-	-	Drainage works
Replacement Goals	-	1,000	-	1,000	-	1,000	Ongoing Goal Replacement
Play Areas							
Play Area Surfacing Repairs	47,700	25,000	25,000	25,000	25,000	25,000	Ongoing programme of replacement.
Town Park Skate Park	-	-	2,500	-	2,500	-	Skate park repairs every two years.
Aycliffe Village Infant Play Area	-	-	47,500	-	-	-	Infant play area due for replacement in 2025.
Driving Range							
Driving Range Drainage	-	18,950	-	-	-	-	Drainage works on Driving Range approved P&R Mar 24
Driving Range Steelwork Painting	2,500	-	-	-	-	-	Previously deferred, provisional sum

Committee / Capital Project	2023/24 C/F £	Budget 2024/25	Estimate 2025/26	Estimate 2026/27	Estimate 2027/28	Estimate 2028/29	2025/26 to 2028/28 Budget Comments
Driving Range Ball Washer	2,500	-	-	-	-	-	Due for replacement
Driving Range Tee Mats	-	-	-	-	1,000	-	Due to be replaced 2027/28
Driving Range Targets	-	-	2,500	-	-	-	Targets due to be replaced again in 2025/26.
Driving Range Bay Dividers	-	-	2,500	-	-	-	Bay dividers due to be replaced in 2023/24, delayed to 2024/25
Golf Course and Golf Shop							
Golf Shop and Changing Rooms	4,500	5,000	5,000	-	-	-	Alarm, Flooring, Changing rooms & CCTV
Golf Irrigation System	-	2,500	2,500	3,000	3,000	3,000	On-going programme of repairs.
Golf Buggies Replacement	-	-	15,000	-	-	-	Remaining three buggies due in 2024/25 deferred
Ditch Clearance Works	-	2,500	-	2,500	-	2,500	Provision for ditch clearance works
Golf Launch Monitor	-	-	-	1,000	-	-	Due to be replaced in 2026
Golf Course Footpaths	-	3,360	-	-	-	-	Footpath improvements
Environment							
Cemeteries							
Stephenson Way Cemetery	-	-	7,500	10,000	2,500	2,500	Windows, doors 2025/26, toilets and lighting in 2026/27. Ongoing drainage improvements
West Cemetery	-	5,000	2,500	7,500	2,500	2,500	Public toilets due in 2024/25, shutters 2026/27, ongoing drainage improvements
Woodland Burial Site	-	11,500	98,500	55,000	-	-	Woodland Burial Site Investigations
Moore Lane Environment Centre	-	-	4,000	-	-	-	Flooring, internal and external decoration
Allotments							
Allotments Gates and Fencing	-	10,000	-	-	-	-	Aycliffe Village Allotment Fencing
General Environment							
Litter and Dog Bins and Public Seating	-	-	-	-	-	5,000	Bin and public seating stocks due in 2028/29.
Bus Shelter Replacement/Refurbishment	3,650	2,500	2,500	2,500	2,500	2,500	Ongoing bus shelter refurbishment programme
Bridge Repairs	-	-	30,000	5,000	-	-	Kendrew Close Bridge 2025/26, general repainting/repairs 2026/27
Footpath Repairs	5,000	15,000	15,000	15,000	15,000	15,000	On-going programme of repairs.
Lorry Park Resurfacing	-	-	-	20,000	-	-	To be investigated
Street Light Column Testing Town Park	-	-	-	2,500	-	-	Due every five years.
Street Light DCC Columns Testing	-	-	-	2,500	-	-	Due every three years.
A167 Street Lighting	-	-	60,000	-	-	-	A167 Street Lighting
Ash Tree Disback & Emergency Tree Works	13,400	10,000	10,000	10,000	10,000	10,000	Programme of Felling and Replanting
War Memorial	-	-	-	-	1,000	-	Periodic Inspections of War Memorial at St Clares Church
School Aycliffe Wetlands Footpath					6,000		Dipping Platform Works
Grant Funded Projects:							
No projects currently identified.		-	-	-	-		No projects currently identified.
Total Capital Programme	304,250	196,160	706,100	364,850	297,600	167,600	

Great Aycliffe Town Council Medium Term Financial Plan		Appendix C
Analysis of Reserves and Balances		
	£	£
	Scenario 1	Scenario 2
Reserves and Balances held as at 1st April 2024		
General Fund Reserve	199,353	199,353
Budget Support Fund	34,331	34,331
HMRC Leisure VAT Reserve	19,500	19,500
Community Benefit Fund	8,156	8,156
Allotments Bonds Holding Account	500	500
Earmarked Revenue Reserves (Elections)	50,000	50,000
Earmarked Capital Reserves	1,650,000	1,650,000
Usable Capital Receipts	31,292	31,292
Total Balances and Reserves held at 1st April 2024	1,993,132	1,993,132
Add Contribution to Capital Reserves from 2024/25 Revenue Budget	75,000	75,000
Add Unused 2024/25 Revenue Budget Contingency Sum	13,500	13,500
Add Estimated Efficiency Savings from 2024/25 Revenue Budget	-	42,000
Add Vehicle and Machinery Sales Capital Receipt	4,563	4,563
Add Insurance Receipt	3,876	3,876
Less Use of Capital Contributions	(7,079)	(7,079)
Less Use of Community Benefit Fund	(1,000)	(1,000)
Less Use of 2024/25 Budget Support Reserve	(34,331)	(34,331)
Less Financing HMRC Leisure VAT Reserve	(19,500)	(19,500)
Less Financing of 2023/24 Capital Programme Carry Forward	(304,250)	(304,250)
Less Financing of 2024/25 Capital Programme	(196,160)	(156,928)
Total Estimated Balances and Reserves held at 31st March 2025	1,527,751	1,608,983
Add Contribution to Capital Reserves from 2025/26 Revenue Budget	75,000	75,000
Add Unused 2025/26 Revenue Budget Contingency Sum	-	15,000
Add Estimated Efficiency Savings from 2025/25 Revenue Budget	-	41,500
Less Financing of 2026 Election	-	(30,000)
Less Financing of 2025/26 Capital Programme	(706,100)	(564,880)
Total Estimated Balances and Reserves held at 31st March 2026	896,651	1,145,603
Add Contribution to Capital Reserves from 2026/27 Revenue Budget	75,000	75,000
Add Unused 2026/27 Revenue Budget Contingency Sum	-	15,000
Add Estimated Efficiency Savings from 2026/27 Revenue Budget	-	44,000
Less Financing of 2026/27 Capital Programme	(364,850)	(291,880)
Total Estimated Balances and Reserves held at 31st March 2027	606,801	987,723
Add Contribution to Capital Reserves from 2027/28 Revenue Budget	75,000	75,000
Add Unused 2027/28 Revenue Budget Contingency Sum	-	15,000
Add Estimated Efficiency Savings from 2027/28 Revenue Budget	-	45,950
Less Financing of 2027/28 Capital Programme	(297,600)	(238,080)
Total Estimated Balances and Reserves held at 31st March 2028	384,201	885,593
Add Contribution to Capital Reserves from 2028/29 Revenue Budget	75,000	75,000
Add Unused 2028/29 Revenue Budget Contingency Sum	-	15,000
Add Estimated Efficiency Savings from 2027/28 Revenue Budget	-	47,750
Less Financing of 2028/29 Capital Programme	(167,600)	(134,080)
Total Estimated Balances and Reserves held at 31st March 2029	291,601	889,263
Scenario 1		
This scenario assumes that no efficiency savings will be made on the Revenue Budget over the life of the Plan, that the Revenue Budget Contingency Sum will be used in full and no additional borrowing will be taken out.		
Scenario 2		
This scenario assumes that some efficiency savings and under spends will be achieved between 2024/25 and 2028/29, that the Revenue Budget Contingency Sum will not be used between 2024/25 to 2028/29, that only 80% of the capital programme will be achieved and that no additional borrowing will be taken out.		

Great Aycliffe Town Council Medium Term Financial Plan 2024/25 to 2027/25

Appendix D

List of Key Strategies and Policies

Name	Purpose
Service Delivery Plan	Sets out the Council's vision, strategic aims and targets including a prioritised annual action plan for the achievement of these.
Risk Management Strategy	The Council's strategy for identifying, evaluating, managing and minimising risk. Includes the Council's Corporate Risk Register.
Anti Fraud and Corruption Policy	The Council's approach to preventing, detecting and reporting fraud and corruption.
Asset Management Plan	Sets out the strategy for managing and investing in the Council's land, buildings, plant and machinery and equipment over the next ten years in order to optimise their utilisation. Includes a ten year planned programme of works and replacement.
Treasury Management Code of Practice	Sets out the Council's formal policies and procedures for borrowing and investment activities.
Standing Orders for Procurement	Provides the framework rules for the procurement of all goods, services and works including contract and tendering procedures.
Financial Regulations	Provides the framework rules for the management of the Council's financial affairs and sets out the systems, procedures and controls that must be followed by all Members and Officers.
Officers' Code of Conduct	Code of Conduct that all employees of the Council are expected to adhere to.
Members' Code of Conduct	Code of Conduct that all Members of the Council are expected to adhere to.
Health and Safety Policy	Sets out the Council's statutory responsibilities in respect of Health and Safety and the policies and procedures in place to ensure that these are adhered to.
Publications Scheme	The Council's policy on the publication of all information relating to the Council.
Data Protection Policy	The Council's approach to meeting the requirements of the General Data Protection Regulation.
Freedom of Information Policy	The Council's approach to meeting the requirements of the Freedom of Information Act.
Business Continuity Plan	The Council's approach to ensuring continuity of service in the event of an emergency.