

Appendix 1 - Draft 2024/25 Policy and Resources Committee Revenue Budgets							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Revenue Budget Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
64,232	67,117	Members and Civic Expenses	69,550	650	-	(50)	70,150
54,303	60,411	Administration Section	76,600	11,650	-	(3,950)	84,300
81,039	90,999	Finance Section	101,550	7,650	-	(5,600)	103,600
292,184	260,254	Corporate Section	271,750	22,000	-	(2,300)	291,450
13,396	24,041	St Oswald's Pre Schools	64,800	29,350	-	(35,350)	58,800
165,662	225,128	Works Department	292,650	65,600	-	(16,700)	341,550
26,959	30,425	Depot	36,300	3,100	-	(2,050)	37,350
25,735	5,245	Capital Financing Charges	3,050	950	-	(13,550)	(9,550)
723,510	763,620	Total Policy and Resources Budget	916,250	140,950	-	(79,550)	977,650

Members and Civic Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Transport Costs					
	458	Mayor's Taxi Costs	500	-	-	-	500
90	300	Members' Travelling Expenses	250	-	-	-	250
90	758	Sub-Total	750	-	-	-	750
		Supplies and Services					
2,890	3,501	Civic Functions	2,850	500	-	-	3,350
1,994	649	Civic Hospitality	2,000	-	-	-	2,000
44	32	Members' Mobile Phones	-	-	-	-	-
38,089	39,005	Members' Allowances	39,900	-	-	-	39,900
2,418	2,645	Mayor's Allowance	3,000	-	-	-	3,000
-	688	Civic Regalia Insurance	1,100	100	-	-	1,200
-	153	Employee/Members Insurance	200	50	-	-	250
1,488	506	Member Related Insurances	300	-	-	(50)	250
60	20	Member Training	250	-	-	-	250
46,983	47,199	Sub-Total	49,600	650	-	(50)	50,200
		Transfer Payments					
4,109	4,960	Council Donations Budget	5,000	-	-	-	5,000
4,109	4,960	Sub-Total	5,000	-	-	-	5,000
		Central Support Recharges					
13,250	13,650	Support Service Recharges	13,650	-	-	-	13,650
500	550	Works Section Recharges	550	-	-	-	550
13,750	14,200	Sub-Total	14,200	-	-	-	14,200
64,932	67,117	Total Gross Budget	69,550	650	-	(50)	70,150

Administration Section and Council Offices Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Employee Costs					
57,956	78,283	Staff Salaries and Pensions	84,200	8,800	-	(300)	92,700
		Staff Training	200	-	-	-	200
250	403	Employee Related Insurances	500	100	-	-	600
58,206	78,686	Sub-Total	84,900	8,900	-	(300)	93,500
		Premises Costs					
867	4,936	Building Maintenance	2,000	-	-	-	2,000
2,783	5,759	Gas	8,000	-	-	(2,200)	5,800
1,774	2,395	Electricity	4,250	-	-	(1,400)	2,850
11,352	11,352	Rates	12,150	1,450	-	-	13,600
1,150	1,322	Water	1,500	100	-	-	1,600
4,011	2,734	Service Agreements	4,600	350	-	-	4,950
491	844	Premises and Contents Insurance	1,100	200	-	-	1,300
22,428	29,342	Sub-Total	33,600	2,100	-	(3,600)	32,100
		Transport Costs					
6	29	Staff Travelling and Subsistence	50	-	-	-	50
6	29	Sub-Total	50	-	-	-	50
		Supplies and Services					
515	355	Office Equipment	500	-	-	-	500
950	618	Equipment Rental and Maintenance	700	150	-	-	850
2,560	1,748	Printing and Photocopier Charges	2,600	-	-	-	2,600
(5)	25	Books and Publications	250	-	-	-	250
476	489	Cleaning Materials	400	-	-	-	400
2,170	2,276	Printing Supplies and Stationery	3,000	-	-	-	3,000
4,407	2,992	Postage Costs	4,500	-	-	-	4,500
2,497	2,347	Telephones and Mobile Phones	2,850	-	-	-	2,850
316	232	Public Liability Insurance	300	-	-	(50)	250
		Promotional Items	100	-	-	-	100
5,602	4,882	Subscriptions	5,750	400	-	-	6,150
19,488	15,964	Sub-Total	20,950	550	-	(50)	21,450
		Central Support Recharges					
1,500	1,550	Support Service Recharges	1,550	-	-	-	1,550
5,000	5,150	Works Section Recharges	5,150	-	-	-	5,150
6,500	6,700	Sub-Total	6,700	-	-	-	6,700
106,628	130,721	Gross Expenditure	146,200	11,550	-	(3,950)	153,800
		Total Income					
-	(5)	Miscellaneous Income	(250)	100	-	-	(150)
(12,325)	(13,205)	Feed In Tariff Income	(12,250)	-	-	-	(12,250)
(40,000)	(57,100)	Recharges to Services	(57,100)	-	-	-	(57,100)
(52,325)	(70,310)	Income Sub-Total	(69,600)	100	-	-	(69,500)
54,303	60,411	Net Expenditure	76,600	11,650	-	(3,950)	84,300

Finance Section Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Employee Costs					
123,654	125,987	Staff Salaries and Pensions	127,600	7,550	-	(500)	134,650
(19)	90	Staff Training	500	-	-	-	500
357	-	Recruitment Advertising	-	-	-	-	-
1,265	1,491	Employee Related Insurances	1,700	100	-	-	1,800
125,257	127,568	Sub-Total	129,800	7,650	-	(500)	136,950
		Transport Costs					
26	13	Staff Travelling and Subsistence	150	-	-	-	150
26	13	Sub-Total	150	-	-	-	150
		Supplies and Services					
	9,450	Internal Audit Provision	17,300	-	-	(5,100)	12,200
606	318	Financial Stationery	650	-	-	-	650
150	-	Advertising of Accounts	-	-	-	-	-
756	9,768	Sub-Total	17,950	-	-	(5,100)	12,850
126,039	137,349	Gross Expenditure	147,900	7,650	-	(5,600)	149,950
		Total Income					
(45,000)	(46,350)	Recharges to Services	(46,350)	-	-	-	(46,350)
(45,000)	(46,350)	Income Sub-Total	(46,350)	-	-	-	(46,350)
81,039	90,999	Net Expenditure	101,550	7,650	-	(5,600)	103,600

Corporate Services Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Employee Costs					
193,041	175,662	Staff Salaries and Pensions	190,950	14,400	-	(2,250)	203,100
3,374	2,662	Staff Training	3,500	-	-	-	3,500
828	-	Recruitment Advertising	-	-	-	-	-
1,609	1,168	Employee Related Insurances	1,200	50	-	-	1,250
198,852	179,492	Sub-Total	195,650	14,450	-	(2,250)	207,850
		Transport Costs					
72	54	Staff Travelling and Subsistence	250	-	-	-	250
1,243	963	Staff Car Allowances	1,000	-	-	-	1,000
1,315	1,017	Sub-Total	1,250	-	-	-	1,250
		Supplies and Services					
2,595	2,595	Lorry Park Rates	2,800	400	-	-	3,200
865	425	Advertising of Meetings, Elections etc	-	-	-	-	-
240	229	Telephones and Mobiles	250	-	-	-	250
43,743	41,150	Information Technology Costs	43,150	5,500	-	-	48,650
-	-	Conferences	500	-	-	-	500
4,958	5,111	Council Newsletters and Consultation	2,750	-	-	-	2,750
3,847	2,226	Health and Safety	3,500	-	-	-	3,500
-	153	Public Liability Insurance	300	-	-	-	300
365	606	Disclosure and Barring Service Checks	700	-	-	-	700
24,201	10,893	Election and By Election Costs	-	-	-	-	-
1,726	621	Miscellaneous Fees and Licences	1,500	-	-	-	1,500
82,540	64,009	Sub-Total	55,450	5,900	-	-	61,350
		Agency Costs					
2,400	2,520	External Audit Fees	2,500	550	-	-	3,050
8,603	8,330	Consultants' Fees	11,700	100	-	-	11,800
4,775	4,995	CCTV Running Costs	5,100	1,000	-	-	6,100
15,778	15,845	Sub-Total	19,300	1,650	-	-	20,950
		Central Support Services					
2,000	2,100	Support Service Recharges	2,100	-	-	-	2,100
2,000	2,100	Sub-Total	2,100	-	-	-	2,100
300,485	262,463	Gross Expenditure	273,750	22,000	-	- 2,250	293,500
		Income					
(7,345)	(1,118)	Miscellaneous Income	(1,000)	-	-	-	(1,000)
(956)	(1,091)	Community Benefit Fund	(1,000)	-	-	(50)	(1,050)
(8,301)	(2,209)	Income Sub-Total	(2,000)	-	-	(50)	(2,050)
292,184	260,254	Net Expenditure	271,750	22,000	-	(2,300)	291,450

St Oswald's Pre-Schools Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Employee Costs					
210,525	224,241	Staff Salaries and Pensions	253,500	28,200	-	(2,800)	278,900
1,405	-	Agency Staff	-	-	-	-	-
685	70	Staff Training	800	-	-	-	800
252	210	Recruitment Advertising	-	-	-	-	-
500	959	Employee Related Insurances	1,300	50	-	-	1,350
213,367	225,480	Sub-Total	255,600	28,250	-	(2,800)	281,050
		Premises Costs					
806	1,676	Building Maintenance	1,500	-	-	-	1,500
1,444	2,216	Gas	4,100	-	-	(1,150)	2,950
2,012	2,557	Electricity	6,700	-	-	(2,350)	4,350
5,264	5,264	Rates	5,650	-	-	-	5,650
570	615	Water	750	50	-	-	800
1,733	1,576	Service Agreements	2,300	150	-	-	2,450
500	1,467	Premises and Contents Insurance	2,000	-	-	-	2,000
12,330	15,371	Sub-Total	23,000	200	-	(3,500)	19,700
		Transport Costs					
50	175	Staff Travelling and Subsistence	500	-	-	-	500
50	175	Sub-Total	500	-	-	-	500
		Supplies and Services					
3,505	4,745	Equipment, Toys and Books	5,000	-	-	-	5,000
232	2,104	EYPP, DAF and SEN Expenditure	5,000	-	-	-	5,000
436	436	Printing and Photocopier Charges	500	-	-	-	500
409	264	Staff Uniforms	500	-	-	-	500
891	861	Cleaning Materials	800	600	-	-	1,400
1,406	1,761	Telephones and Mobiles	1,900	-	-	-	1,900
50	50	Subscriptions and OFSTED Fees	50	-	-	-	50
500	347	Public Liability Insurance	400	50	-	-	450
903	991	Food and Sundries	750	250	-	-	1,000
8,332	11,559	Sub-Total	14,900	900	-	-	15,800
		Central Support Services					
3,750	3,900	Support Service Recharges	3,900	-	-	-	3,900
5,000	5,150	Works Section Recharges	5,150	-	-	-	5,150
8,750	9,050	Sub-Total	9,050	-	-	-	9,050
242,829	261,635	Gross Expenditure	303,050	29,350	-	(6,300)	326,100
		Income					
(188,913)	(203,721)	Durham County Council Funding	(205,300)	-	-	(27,000)	(232,300)
(331)	(7,336)	Pupil Premium / DAF Funding	(5,000)	-	-	-	(5,000)
(16,621)	(5,378)	High Needs SEN Funding	(10,000)	-	-	-	(10,000)
(23,568)	(20,159)	Fees and Charges	(17,950)	-	-	(2,050)	(20,000)
	(1,000)	Miscellaneous Income	-	-	-	-	-
(229,433)	(237,594)	Income Sub-Total	(238,250)	-	-	(29,050)	(267,300)
13,396	24,041	Net Expenditure	64,800	29,350	-	(35,350)	58,800

Works Department Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Employee Costs					
621,924	693,709	Staff Salaries and Pensions	729,900	62,800	-	(14,700)	778,000
4,353	1,395	Staff Training	4,000	-	-	-	4,000
774	-	Recruitment Advertising	-	-	-	-	-
1,250	2,358	Employee Related Insurances	3,000	150	-	-	3,150
628,301	697,462	Sub-Total	736,900	62,950	-	(14,700)	785,150
		Transport Costs					
7,423	10,542	Vehicle Licences and Repairs	7,500	1,000	-	-	8,500
23,818	29,674	Vehicle Fuel	36,000	-	-	(2,000)	34,000
497	375	Staff Travelling and Subsistence	1,000	-	-	-	1,000
8,134	9,311	Vehicle and Machinery Insurance	11,150	1,150	-	-	12,300
1,926	1,926	Staff Car Allowances	2,000	-	-	-	2,000
41,798	51,828	Sub-Total	57,650	2,150	-	(2,000)	57,800
		Supplies and Services					
14,795	11,690	Tools, Equipment and Materials	15,500	-	-	-	15,500
9,334	9,246	Equipment Maintenance	9,500	-	-	-	9,500
1,366	1,021	Cleaning Materials	1,400	-	-	-	1,400
1,503	1,650	Telephones and Mobiles	1,600	-	-	-	1,600
5,634	5,221	Protective Clothing	7,000	500	-	-	7,500
500	424	Public Liability Insurance	500	-	-	-	500
12,433	13,302	Bedding Plants, Shrubs and Trees	14,000	-	-	-	14,000
45,564	42,554	Sub-Total	49,500	500	-	-	50,000
		Central Support Services					
7,750	8,000	Support Service Recharges	8,000	-	-	-	8,000
7,750	8,000	Sub-Total	8,000	-	-	-	8,000
723,413	799,844	Gross Expenditure	852,050	65,600	-	(16,700)	900,950
		Income					
(1)	(1,316)	Miscellaneous Income	-	-	-	-	-
(557,750)	(573,400)	Recharges to Services	(559,400)	-	-	-	(559,400)
(557,751)	(574,716)	Income Sub-Total	(559,400)	-	-	-	(559,400)
165,662	225,128	Net Expenditure	292,650	65,600	-	(16,700)	341,550

Works Depot Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Premises					
2,165	1,628	Building Maintenance	2,250	-	-	-	2,250
2,010	3,100	Gas	4,800	300	-	-	5,100
2,684	4,845	Electricity	6,250	-	-	(2,000)	4,250
14,471	14,471	Rates	15,500	1,850	-	-	17,350
930	1,490	Water	1,100	500	-	-	1,600
1,568	1,585	Service Agreements	2,500	150	-	-	2,650
3,923	2,777	Premises and Machinery Insurance	3,000	300	-	-	3,300
27,751	29,896	Sub-Total	35,400	3,100	-	(2,000)	36,500
		Supplies and Services					
250	212	Public Liability Insurance	300	-	-	(50)	250
820	347	Telephones and Alarm Lines	400	-	-	-	400
1,070	559	Sub-Total	700	-	-	(50)	650
		Central Support Services					
2,500	2,600	Works Section Recharges	2,600	-	-	-	2,600
2,500	2,600	Sub-Total	2,600	-	-	-	2,600
31,321	33,055	Gross Expenditure	38,700	3,100	-	(2,050)	39,750
		Income					
(756)	(204)	Sale of Scrap Metal	(400)	-	-	-	(400)
(3,606)	(2,426)	Lease Income	(2,000)	-	-	-	(2,000)
(4,362)	(2,630)	Income Sub-Total	(2,400)	-	-	-	(2,400)
26,959	30,425	Net Expenditure	36,300	3,100	-	(2,050)	37,350

Capital Financing Charges Revenue Budget							
2021/22 Actual Outturn £	2022/23 Actual Outturn £	Income and Expenditure Description	2023/24 Budget £	Inflation and Committed Growth £	Investment in Services £	Savings and Increased Income £	2024/25 Budget £
		Capital Financing Costs					
4,740	4,232	Interest Payments on Loans	3,950	-	-	(550)	3,400
9,420	9,916	Principal Repayments on Loans	10,450	550	-	-	11,000
11,998	14,579	Bank Charges	15,650	400	-	-	16,050
26,159	28,727	Gross Expenditure	30,050	950	-	(550)	30,450
		Income					
(424)	(23,482)	Investment Income	(27,000)		-	(13,000)	(40,000)
(424)	(23,482)	Income Sub Total	(27,000)	-	-	(13,000)	(40,000)
25,735	5,245	Net Expenditure	3,050	950	-	(13,550)	(9,550)

Appendix 2 - Draft Capital Programme Budgets for 2024/25							
Committee / Capital Project	Current 2023/24 Budget £	2024/25 Budget £	Categorisation				2024/25 Budget Comments
			Essential	Provisional Sum	Defer to Future Year	Delete	
<u>Policy and Resources</u>							
Council Buildings							
Council Offices	4,500	41,000	12,000	5,000	20,000	4,000	Windows, redecoration, flooring, blinds, alarm, charging points
Horticulture and Vehicle Depots	2,800	1,250	1,250	-	-	-	Separation Tank Cleaning
St Oswald's Pre Schools	31,950	13,000	13,000	-	-	-	Provisional sum for window and door replacement. Redecoration
Roofing Survey		10,000	10,000				Periodic roofing surveys due
Felt Roof Inspections		1,000	1,000				Felt Roof Inspections to be undertaken annually for insurance purposes
Works Vehicles and Machinery							
Park Patrol Citroen Berlingo	-	18,000	18,000	-	-	-	Vehicle due for replacement
Electric Machinery	5,000	5,000	5,000	-	-	-	Ongoing programme of replacements
Ride on Mower	-	45,000	-	-	45,000	-	Vehicle due for replacement, provisional still in good condition potentially defer
Fairway Mower Cylinders	2,500	-	-	-	-	-	
Tractor	-	57,000	-	-	57,000	-	Vehicle due for replacement, deferred from 2023/24, look to defer again to 2026/27
Office Equipment							
Computer Hardware and Software	5,500	5,500	5,500	-	-	-	Rolling programme of replacements
Torex System	15,000	-	-	-	-	-	Current system can no longer be upgraded
Migration of Data to Cloud	5,750	-	-	-	-	-	
Information Technology Infrastructure	22,250	-	-	-	-	-	
Website Development	2,500	2,500	2,500	-	-	-	Provisional sum for essential updates.
Photocopier Replacement	5,000	5,500	-	5,500	-	-	
Main Server Upgrade	27,500	-	-	-	-	-	
Total Capital Programme	130,250	204,750	68,250	10,500	122,000	4,000	