

# ASSET MANAGEMENT SUB COMMITTEE

WEDNESDAY 26<sup>TH</sup> JUNE 2024

Notes of a meeting of the **ASSET MANAGEMENT SUB COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY 26<sup>TH</sup> JUNE 2024** at 7.00p.m.

## PRESENT

**Councillors:** Eddy Adam, Martin Ashcroft, Lindsey Aston, Jim Atkinson, Arun M. Chandran, John Clark, Brian Haigh, Jed Hillary, John Moore, Carl Robinson, Michael Stead, Anne Woodward and John Woodward.

## OFFICERS

Mr D. Austin (Town Clerk)  
Mrs T. Woodhead (Finance Manager)  
Mrs. S. Stretch (Senior Administration Officer)

**IN ATTENDANCE** Two members of the public.

## 1. APPOINTMENT OF CHAIRMAN

It was proposed by Councillor Jim Atkinson, and seconded by Councillor John Clark, that Councillor Eddy Adam be appointed Chairman of the Asset Management Sub Committee for the municipal year 2024/25.

It was further proposed by Councillor Michael Stead, and seconded by Councillor John Woodward, that Councillor Lindsey Aston be appointed Chairman of the Asset Management Sub Committee for the municipal year 2024/25.

A vote then took place with the following results:

Councillor Lindsey Aston	10 Votes
Councillor Eddy Adam	3 Votes

**RESOLVED** – that Councillor Lindsey Aston be appointed Chairman of the Asset Management Member Working Group for the municipal year 2024/25.

*Councillor Lindsey Aston took the chair for the meeting.*

## 2. APPOINTMENT OF VICE CHAIRMAN

It was proposed by Councillor Jim Atkinson, and seconded by Councillor John Clark, that Councillor Eddy Adam be appointed Vice Chairman of the Asset Management Sub-Committee for the municipal year 2024/25

It was further proposed by Councillor Carl Robinson, and seconded by Councillor Arun M. Chandran, that Councillor Martin Ashcroft be appointed Vice-Chairman of the Asset Management Sub-Committee for the municipal year 2024/25.

A vote then took place with the following results:

Councillor Martin Ashcroft	9 Votes
Councillor Eddy Adam	4 Votes

**RESOLVED** – that Councillor Martin Ashcroft be appointed Vice Chairman of the Asset Management Sub-Committee for the municipal year 2024/25.

### **3. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Andy Hill and Joanne Jones.

### **4. MEMBERS' DISPENSATIONS**

There were no requests for dispensations.

### **5. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **6. PUBLIC QUESTIONS**

There were no public questions.

### **7. NOTES OF PREVIOUS MEETING**

It was proposed by Councillor Arun M. Chandran, and seconded by Councillor Eddy Adam, and agreed that the notes of the previous meeting of the Asset Management Member Working Group, held on 11<sup>th</sup> October 2023, be received.

### **8. ASSET MANAGEMENT UPDATE**

An update report, together with appropriate appendices, was presented by the Town Clerk and Finance Manager for consideration, highlighting progress in delivering the Council's Asset Management Plan.

It was agreed to move to consideration of the individual appendices.

#### **Appendix 1 – Land and Building Works Close Out Report for 2023/24**

This appendix indicated the year-end outturn position on the various land and building works planned for 2023/24 and capital projects that are complete, ongoing, provisional sums, carried forward to 2024/25, deferred or deleted.

- i) Sports Complex - Replacement of the function room and table tennis area flat roofs. Provisional Sum. Works will only be undertaken if required. Regular visual inspections undertaken. Budget carried forward to 2024/25.
- ii) Sports Complex – Replacement of the bowls hall roof .Provisional Sum. Works will only be undertaken if required. Regular visual inspections undertaken. Budget carried forward to 2024/25.
- iii) Sports Complex - Drainage works. Provisional Sum. Works will only be undertaken if required. No drainage works undertaken in 2023/24.
- iv) Sports Complex – Sports Hall floor – sand and re-seal. Provisional Sum. Works will only be undertaken if required. Floor being monitored and ongoing maintenance programme in place. Budget carried forward to 2024/25.
- v) Sports Complex – Squash court flooring. Provisional Sum. Works will only be undertaken if required. Floor being monitored and ongoing maintenance programme in place. Budget carried forward to 2024/25.
- vi) Sports Complex – Shutters for external front doors. Provisional Sum. Project on hold due to limitations of building design. Asbestos and height issue prevents installation of standard shutter mechanism. Officers to investigate any new systems on the market. Budget carried forward to 2024/25.
- vii) Sports Complex – External Decoration. Project agreed at Full Council on 26th July. Works completed in October 2023.

- viii) Sports Complex – Internal Decoration Internal decoration deferred to a future year following Council review of capital projects.
- ix) Sports Complex – Kitchen Air Conditioning. Provisional Sum. Will be used for any required maintenance or in the event of the failure of the system. Budget carried forward to 2024/25.
- x) Sports Complex - Bar and Function Room Carpets. Function room carpet replaced in December 2023. Remaining provision for bar carpet deep clean carried forward.
- xi) Sports Complex - Bar service lift repair. Provisional Sum. Awaiting latest lift service report. Ongoing maintenance programme in place via Revenue Budget. Budget carried forward to 2024/25.
- xii) Play Area Surfacing. Ongoing programme of repairs. St Oswald's junior play area safety surfacing replaced as agreed at July Policy and Resources Committee. Work completed in October 2023. Remaining budget carried forward to 2024/25 and further works to be prioritised.
- xiii) General Environment – Footpath repairs, various locations. Ongoing programme of repairs in various locations. Works completed at offices car park, Oak Leaf golf course access road and the link path between Woodham Burn and Woodham Park. Part of remaining budget carried forward to 2024/25 for works in West Park.
- xiv) Driving Range steelwork painting. Works deferred to 2024/25 financial year. Budget carried forward.
- xv) Golf Shop and Driving Range – Flooring and Carpets. Carpet will only be replaced when necessary. Works deferred to 2024/25 financial year. Budget carried forward.
- xvi) Golf Shop and Driving Range – Alarm System. Provisional Sum. ADT have advised that an upgrade is not necessary at present. Budget carried forward to 2024/25.
- xvii) Council Offices - Automatic Door Repairs. Provisional Sum. Awaiting latest door inspection report. Budget carried forward to 2024/25.
- xviii) Depot – Alarm System. Provisional Sum. Detectors likely to be upgraded in 2024/25 following ADT advice. Budget carried forward to 2024/25.
- xix) Depot - Gate Security. Further safety modification was required to locking mechanism. Project now complete.
- xx) St Oswald's Pre-School – Window Shutter Replacement. Provisional Sum. Shutter not in daily use. Regular visual inspections undertaken. Budget carried forward to 2024/25.
- xxi) St Oswald's Pre-School – Window Shutter Replacement. Provisional sum if needed. Shutter not in daily use. Regular visual inspections undertaken.
- xxii) St Oswald's Pre-School – Internal CCTV System. CCTV for Tots in the Park Building has been installed. Project complete.
- xxiii) St Oswald's Pre-School - Flat Roof Replacement. Provisional sum. Works undertaken only if needed. Regular visual inspections undertaken. Updated quotes to be sought for MTFP. Budget carried forward to 2024/25.
- xxiv) Moore Lane Pavilion - Flat Roof Replacement. Provisional sum. Works undertaken only if needed. Regular visual inspections undertaken. Updated quotes to be sought for MTFP. Budget carried forward to 2024/25.
- xxv) Simpasture Pavilion - Flat Roof Replacement. Provisional sum. Works undertaken only if needed. Regular visual inspections undertaken. Updated quotes to be sought for MTFP. Budget carried forward to 2024/25.
- xxvi) Golf Course Drainage - Drainage Improvements to Golf Course. Project funded by VAT monies. Project complete.
- xxvii) Cemetery Drainage - Drainage Improvements at West Cemetery. Project funded by VAT monies. Project complete.

## Appendix 2 – Other Capital Works Close Out Report for 2023/24

This appendix indicated the year-end outturn position on all non-land and building related capital investment planned for 2023/24 and capital projects that are complete, ongoing, provisional sums, carried forward to 2024/25, deferred or deleted.

- i) Golf Irrigation System – Repairs to the control board and tank and repair any leaks on the system. Provisional Sum for breakdown or any required repairs. No repairs in 2023/24.
- ii) Driving Range Equipment - Ball Washing Machine. Provisional Sum for breakdown or any required repairs. Budget carried forward to 2024/25.
- iii) Works Electric Equipment - Ongoing replacement of works equipment with electrical alternatives. Ongoing replacement of works equipment with electrical alternatives. No purchases made this year.
- iv) Works Electric Equipment - Replacement Fairway Mower Cylinders. Fairway mower cylinders replaced in April 2023. Project complete.
- v) Works Vehicles - Park Patrol Vehicle. Budget brought forward as agreed at December Policy and Resources Committee Meeting. E-Berlingo and charger now purchased.
- vi) Sports Complex - Kitchen Oven, Cellar Cooler, Fridge and Freezers. Provisional Sum for breakdown or any required repairs. Fridge replaced in 2023/24. Budget for oven and cellar cooler and freezers carried forward to 2024/25.
- vii) Sports Complex - Bar Furniture Replacement. Project agreed at Recreation Committee. Wooden and tub chairs have been replaced as well as alcove seating. Function room blinds and curtains and bar curtains also replaced.
- viii) Sports Complex - PA System Replacement. Provisional Sum for breakdown or any required repairs. Budget carried forward to 2024/25.
- ix) Sports Complex - Sports Hall Scrubbing Machine. Machine delivered and in use. Project complete.
- x) Sports Complex - Electric Vehicle Charging Points. Report to September Council Meeting. Project to be pursued in partnership with Durham County Council at no cost to the Town Council.
- xi) Sports Complex - Internal CCTV System. Budget carried forward to 2024/25. Report to be brought forward to July Recreation Committee.
- xii) ICT – Computer Replacements. Ongoing computer and laptop upgrade programme. Replacement laptop and touchscreen during 2023/24. Remaining budget carried forward to 2024/25.
- xiii) ICT – Migration of Data to Cloud. Project reported to and agreed by Council. Project took place in July 2023 and is now complete.
- xiv) ICT - Main Server Upgrade. Project reported to and agreed by Council. Project took place in July 2023 and is now complete.
- xv) ICT – Website Development. Ongoing programme of website improvements. Minor upgrades implemented linked to analytics undertaken in 2023/24.
- xvi) ICT - Information Technology Infrastructure Improvements. Budget provides for any investment linked to cybersecurity, telephony upgrade, and the modernisation of the Council’s information technology infrastructure. Budget used in 2023/24 to support installation of new servers and transfer of data to the cloud. Unspent budget carried forward to 2024/25 to fund the upgrade of the Council telephone system as agreed at the October Policy and Resources Committee Meeting.
- xvii) XN Leisure System. Quotes to be sought. Project to be undertaken in 2024/25. Budget carried forward.
- xviii) ICT – Photocopier. Awaiting advice and quotes from photocopier supplier with a view to replacing the older photocopier in 2024/25. Budget carried forward.
- xix) Christmas Lights. Ongoing programme of replacement. Project complete for 2023/24.

- xx) Public seating - Replenishment of public seating stocks. Ongoing programme of replacements. Seating recently delivered and installed on Council land, plus replenishment of stocks. Project complete.
- xxi) Skate Park. Routine maintenance. Project complete. Work undertaken in house with materials purchased via the capital budget.
- xxii) Ash Dieback Disease. Removal works as required. Ongoing programme of work. Some trees already removed. Ongoing inspections. Substantial percentage of Ash tree works complete from recent inspections. Remaining budget carried forward.
- xxiii) Street Light Upgrade to LED - Replacement of parish lights in the town with energy efficient LED lights. Project complete. Lights in the Town Park have now been upgraded.
- xxiv) Aycliffe 75 Display Boards - History of a New Town Display Boards. Project funded by Durham County Council. Project completed in December 2023 and boards on display in town centre. Remaining budget carried forward for 'Life in a New Town' display boards.
- xxv) Byerley Park Play Area Upgrade - Upgrade of Byerley Park Play Area. Project funded by Section 106 Agreement and monies from GAMP. Project completed in January 2024.
- xxvi) West Ward Seating - Purchase of additional seating for West Park. Project funded by GAMP and seats now purchased and installed on GATC land. DCC and Livin to arrange installation on their land.
- xxvii) West Park Bridge Works - Repair and upgrade of bridge in West Park. Project funded by GAMP (with small contribution from Town Council Budget) and will be undertaken early in July 2024.
- xxviii) Aycliffe Village Picnic Bench - Installation of picnic bench in Aycliffe Village Park. Project funded by Aycliffe Village Residents Association. Bench installed in May 2024. Project complete.
- xxix) Sports Complex Portable Radios - Purchase of radios for sports complex. Project funded by VAT monies.
- xxx) Sports Complex Bowls Hall Handrail - Installation of a hand rail to the bowls hall for disabled users. Project funded from GAMP Members Initiatives Fund.

### **Appendix 3 – Planned Land and Building Works Report for 2024/25**

This appendix showed the new land and building works schedule for 2024/25, including all those projects carried forward from 2023/24.

Members were asked to confirm which projects are to go ahead, to be maintained as a provisional sum, deferred to a future year ,or to be deleted.

- i) Sports Complex – Replacement of the function room and table tennis area flat roofs. Provisional Sum. Works will only be undertaken if required. Regular visual inspections undertaken.
- ii) Sports Complex – Replacement of the bowls hall roof. Provisional Sum. Works will only be undertaken if required. Regular visual inspections undertaken.
- iii) Sports Complex – Drainage Works. Provisional Sum. Works will only be undertaken if required.
- iv) Sports Complex – Sports Hall Floor Sand and Re-Seal. Provisional Sum. Works will only be undertaken if required. Floor being monitored and ongoing maintenance programme in place.
- v) Sports Complex – Squash Court Flooring. Provisional Sum. Works will only be undertaken if required. Floor being monitored and ongoing maintenance programme in place. Six boards have been identified as requiring work and quote have been sought to repair these areas. It is hoped to carry out this work through maintenance budgets.

- vi) Sports Complex – Shutters for external doors. Provisional Sum. Front door shutters on hold due to limitations of building design. Asbestos and height issue prevents installation of standard shutter mechanism. Officers to investigate any new systems on the market.
- vii) Sports Complex – Internal Decoration. Internal decoration deferred to a future year following previous Council review of capital projects.
- viii) Sports Complex – Carpet Cleaning. Remaining budget carried forward from 2023/24 to undertake deep clean of the bar carpet in 2024/25.
- ix) Sports Complex – Kitchen Air Conditioning. Agreed as a Provisional Sum. Will be used for any required maintenance or in the event of the failure of the system.
- x) Sports Complex – Bar Service Lift Repair. Provision for new ropes as per latest lift service report.
- xi) Men’s Toilet Refurbishment - Toilets to be refurbished during 2024/25 utilising the VAT windfall monies. A report will be brought forward to the Recreation Committee.
- xii) Play Area Surfacing - Ongoing programme of repairs. 2024/25 works to be prioritised and reported to the Recreation Committee. Likely priorities to be School Aycliffe and Scott Place play areas.
- xiii) General Environment - Footpath repairs in various locations. Ongoing programme of repairs in various locations. 2024/25 works to be prioritised and reported to Environment Committee. West Park and Woodham Burn to be prioritised.
- xiv) Golf Shop and Driving Range Steelwork painting – Works not considered essential at present time but retain budget as a provisional sum in case of deterioration.
- xv) Golf Shop and Driving Range – Flooring and Carpets. Carpet is now very thin in high traffic areas. To be replaced later in the year. Councillor Jed Hillary requested that linoleum flooring be considered as an alternative to carpet.
- xvi) Golf Shop and Driving Range – Alarm System. Provisional Sum. ADT have advised that an upgrade is not necessary at present.
- xvii) Golf Shop and Driving Range - Driving Range Drainage Improvements. Additional budget approval. Reported to Policy and Resources Committee in March. Works due to commence at the end of June.
- xviii) Council Offices – Automatic Door Repairs. Provisional Sum. Awaiting latest door inspection report. Some works likely to be required during 2024/25.
- xix) Council Offices - Flooring and Blinds Replacement . Agreed as an essential project during the 2024/25 budget setting process. Project to be investigated and reported to Policy and Resources Committee later in the year.
- xx) Council Offices - Alarm System. Provisional Sum. ADT have advised that an upgrade is not necessary at present.
- xxi) Depot – Alarm System. Provisional Sum. Detectors likely to need replacing. ADT to advise.
- xxii) Depot – Separation Tank Cleaning. Tank cleaning to be undertaken during 2024/25.
- xxiii) St Oswald’s Pre-School – Window Shutter Replacement Provisional Sum. Shutter not in daily use. Regular visual inspections undertaken.
- xxiv) St Oswald’s Pre-School – Flat Roof Replacement. Provisional sum. Works undertaken only if needed. Regular visual inspections undertaken. Updated quotes to be sought for MTFP.
- xxv) St Oswald’s Pre-School – Window and Door Replacement. Project to be investigated and reported to Policy and Resources Committee later in the year. Door to external play area in main setting replaced in May 2024 as emergency work due to failure.
- xxvi) St Oswald’s Pre-School – Internal Redecoration. Project to be undertaken during the school holidays. Pre-School Manager to arrange work.

- xxvii) Moore Lane Pavilion – Flat Roof Replacement. Provisional sum. Works undertaken only if needed. Regular visual inspections undertaken. Updated quotes to be sought for MTFP.
- xxviii) Simpasture Pavilion – Flat Roof Replacement. Provisional sum. Works undertaken only if needed. Regular visual inspections undertaken. Updated quotes to be sought for MTFP.
- xxix) West Cemetery - Public Toilet Refurbishment. Project to be investigated and reported to Environment Committee later in the year.
- xxx) Roof Surveys - Flat Roof Inspections. This is a new annual budget allocation and is an insurance requirement to enable an inspection of those council buildings with felt roofs as required by the Council’s insurer. Inspections to be arranged as soon as practicable.
- xxxi) Electrical Surveys - Periodic Electrical Surveys. This budget provides for the electrical testing of all Council buildings which is due by law to be undertaken again this year, as well as providing for the cost of any required remedial works.
- xxxii) Sports Complex Solar Panel System - Installation of solar panel system to the sports complex. Funding bid for a full feasibility study and project management and procurement support submitted to the Community Energy Fund. Budget to be included in forthcoming Medium-Term Financial Plan.

Councillor Eddy Adam asked if the recommendations from the relevant sub committees and working groups had been factored into the report such as those included in the Golf Improvement and Investment Plan.

The Town Clerk confirmed that anything formally agreed at a sub-committee or working group and formally referred to the Policy and Resources Committee as an additional budget approval would have been included in the schedules. Any further priority works such as those identified in the Golf Improvement and Investment Plan would be considered by officers and factored into future budget setting processes.

#### **Appendix 4 – Other Capital Works Report for 2024/25**

This appendix showed the non-land and building works schedule for 2024/25, including all those projects carried forward from 2023/24, showing works planned and projects carried forward from the previous year.

Members were asked to confirm which projects are to go ahead, be maintained as a provisional sum, deferred to a future year or to be deleted.

- i) Golf Irrigation System – Repairs to the control board and tank and repair any leaks on the system. Provisional Sum for breakdown or any required repairs.
- ii) Golf Course Improvements - Provision for ongoing ditch clearance works. Works to be planned in over summer or autumn period.
- iii) Driving Range Equipment - Ball Washing Machine. Provisional Sum for breakdown or any required repairs.
- iv) Works Electric Equipment - Ongoing replacement of works equipment with electrical alternatives. Ongoing replacement of works equipment with electrical alternatives. Long reach hedge cutters and mowers to be investigated in 2024/25.
- v) Oakleaf Sports Complex Kitchen Equipment – Oven, Cellar Cooler, Fridge and Freezers. Provisional Sum for breakdown or any required repairs.
- vi) Oakleaf Sports Complex – PA System Replacement. Provisional Sum for breakdown or any required repairs.
- vii) Oakleaf Sports Complex – Internal CCTV System (including Golf Complex Cameras) Project agreed at December Policy and Resources Committee Meeting. Budget carried forward to 2024/25. Report to be taken to July Recreation Committee.

- viii) Oakleaf Sports Complex – Electric Vehicle Charging Points. Project being pursued in partnership with Durham County Council at no cost to the Town Council as per previous Council recommendation.
- ix) Oakleaf Sports Complex – Upgrade Music Entertainment System. System to be upgraded during 2024/25 utilising the VAT windfall monies. Report to be taken to July Recreation Committee.
- x) Office Equipment – Council Offices Photocopier Replacement. Awaiting advice and quotes from photocopier supplier with a view to replacing both office photocopiers in 2024/25.
- xi) ICT – Ongoing computer and laptop upgrade programme. Required replacements under investigation and priorities will be reported to Policy and Resources Committee later in the year.
- xii) ICT – Website Development. Ongoing programme of website improvements as required.
- xiii) ICT Infrastructure Improvements. Budget provides for any investment linked to cybersecurity and the modernisation of the Council’s information technology infrastructure. Unspent budget from 2023/24 carried forward to 2024/25 to fund the upgrade of the Council telephone system as agreed at the October Policy and Resources Committee Meeting.
- xiv) XN Leisure System. Project being investigated ahead of a report to the Recreation Committee during 2024/25.
- xv) Christmas Lights - Ongoing programme of replacement. Ongoing programme of replacements. Order to be placed June or July for this year’s lighting replacements.
- xvi) Goal Posts - Ongoing programme of replacements. Goal posts to be replaced ahead of the new football season in August.
- xvii) Ash Dieback Disease and Other Emergency Tree Works - Removal works as required. Ongoing programme of work. Ongoing inspections. Substantial percentage of Ash tree works complete from recent inspections.
- xviii) Woodland Burial Site - Planning permission and installation of fencing. This budget provides for the first phase of the development of the woodland burial site, including planning approval and drawings and fencing as agreed by the Council in November 2023.
- xix) Allotments Gates and Fencing - Aycliffe Village Allotments Fence Remedial Works. Project to be investigated and reported to the Environment Committee for consideration.
- xx) Bus Shelter Refurbishment - Ongoing programme of roof repairs. Project agreed at September Environment Committee. Prioritised programme of works agreed. Next bus shelter roofs to include Williamfield Way, Woodham Way and Meadowfield Way.
- xxi) CCTV Cameras - Provision for movement of rapid response CCTV cameras. Provisional sum to pay for moving the location of rapid deployment CCTV cameras as required.
- xxii) Aycliffe 75 Display Boards - Life in a New Town Display Boards. Project funded by Durham County Council. Project ongoing via the work of the Corporate and Policy Officer.
- xxiii) West Ward Seating - Purchase of additional seating for West Park. Project funded by GAMP. Seats already purchased in 2023/24 and due to be installed soon in partnership with DCC and Livin.
- xxiv) West Park Bridge Works - Repair and upgrade of bridge in West Park. Project funded by GAMP and will be undertaken July 2024 (with a small contribution via the Council Budget).
- xxv) Aycliffe Village Picnic Bench - Installation of picnic bench in Aycliffe Village Park. Project funded by Aycliffe Village Residents Association. Bench purchased in 2023/24 and installed in May. Project complete.



## **Appendix 5**

This Appendix set out the final outturn position on the 2023/24 Capital Programme Budget, highlighting those projects that had been funded from external grants and contributions, and those projects that had been carried forward to 2024/25.

## **Appendix 6**

This appendix set out the adjusted Capital Programme Budget for 2024/25 as adjusted for the carry forward of projects from 2023/24 and any additional budget approvals.

Councillor Michael Stead questioned the budget amounts included for a number of projects where there was an amount included for 2024/25 as well as carry forward of unspent resources from 2023/24.

The Finance Manager and Town Clerk explained the financial planning process followed and the need for maintaining provisional sums within the capital budget.

The Finance Manager confirmed that the amounts included in the budget had been agreed by the Council and that the carry forward figures are mainly provisional sums which the Council could decide not to carry forward in future.

The Town Clerk added that there are no guarantees as to whether a provisional sum may be needed but that the Council needs to make prudent financial provision to make sure that the Council is not left short.

## **Appendix 7**

This appendix set out the adjusted Capital Programme Budget for 2024/25, together with estimated figures for the following four years from 2025/26 to 2028/29 from the forthcoming Medium-Term Financial Plan.

It was highlighted that total capital investment commitments over the next five years could amount to up to £1.847 million.

## **Appendix 8**

This appendix set out the ten-year forecast asset replacement schedules for each category of assets by the Council, is used to inform the financial planning process and help to identify and prioritise the capital projects included within the Medium-Term Financial Plan and annual Capital Programme Budgets.

This identified total potential capital investment commitments over the next ten years could amount to up to £3.9 million.

The Finance Manager highlighted that the Council has an asset register of £10m that need to be serviced and looked after.

## **9. RECOMMENDATIONS**

It was agreed that the following recommendations be submitted to the Policy and Resources Committee for consideration:

- i) That the update report and detailed appendices be received and agreed;
- ii) That the officer review of the planned capital works for the 2024/25 financial year be agreed as per Appendix 3 and 4.

**CHAIRMAN**