

Minutes of a Meeting of the **REVIEW SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 10th JANUARY 2018 at 7.15 p.m.**

PRESENT **Councillor M. Iveson (Chairman) and**
Councillors Arun M. Chandran, Jed Hillary, Mrs S.J. Iveson and Ken Robson

OFFICERS Mr A. Bailey (Town Clerk)
Mrs C.A. Walton (Corporate and Policy Officer)
Mr D. Austin (Finance Manager)
Miss A. Donald (Town Clerk's PA)

IN ATTENDANCE Councillors M. Ashcroft, Kathy Beetham, R.S. Fleming and Wendy Hillary

9. **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mrs. V.M. Raw.

10. **MEMBERS' DISPENSATIONS**

There were no applications for dispensations.

11. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

12. **PUBLIC QUESTIONS**

There were no public questions.

13. **MINUTES**

It was proposed by Councillor Arun M. Chandran, seconded by Councillor Mrs. S.J. Iveson and

RESOLVED – that the minutes of the meeting of the Review Sub-Committee, held on the 22nd November 2017, be accepted as a correct record.

14. **DRAFT ATTENDANCE MANAGEMENT POLICY**

The Management Team presented a report and draft Attendance Management Policy for Members' consideration.

RESOLVED – that it be recommended that, in view of the nature of the policy in question, consideration be referred to the Personnel Sub-Committee.

15. **DRAFT DISCIPLINARY AND CAPABILITY POLICY**

The Management Team presented a report and draft Disciplinary and Capability Policy for Members' consideration.

RESOLVED – that it be recommended that, in view of the nature of the policy in question, consideration be referred to the Personnel Sub-Committee.

CHAIRMAN