

4th January 2018

Dear Sir/Madam,

I am to inform you that a Meeting of the **REVIEW SUB-COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 10th JANUARY 2018** at **7.15 p.m.**

Yours faithfully,

Town Clerk.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **MEMBERS DISPENSATIONS**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act.

3. **DECLARATIONS OF INTEREST**

To receive any declarations of interest.

4. **PUBLIC QUESTIONS**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

... 5. **MINUTES**

To consider the minutes of the meeting of the Review Sub-Committee held on the 22nd November 2017.

... 6. **DRAFT ATTENDANCE MANAGEMENT POLICY**

To consider the attached report from the Management Team.

... 7. **DRAFT DISCIPLINARY AND CAPABILITY POLICY**

To consider the attached report from the Management Team.

MEMBERSHIP OF THE REVIEW SUB-COMMITTEE

Councillors Arun M. Chandran, Jed Hillary, M. Iveson, Mrs. S.J. Iveson, Mrs. V.M. Raw and Ken Robson.